



Celebrant Foundation & Institute's 2021 Programs in Celebrancy Studies to Become a Certified *Life-Cycle Celebrant*®

The **Celebrant Foundation & Institute** is a nonprofit educational organization dedicated to training Celebrants worldwide and promoting the use of ceremony to mark the milestones and transitions in the lives of individuals, families, communities, and organizations. Celebrants are professional modern-day officiants who create personalized ceremonies to meet their clients' needs. The ideal of Celebrancy is that the client's beliefs and values are paramount, and it is the goal of every certified Life-Cycle Celebrant® to tell our client's story, without bias or required spiritual or religious alignment.

Celebrants officiate at ceremonies for all types of life events...for babies and adoptions, coming of age, weddings, commitment ceremonies, funerals, and memorials. Celebrants also develop ceremonies to enrich daily life, and for seasonal, community, corporate, and civic events. As a Celebrant, you will collaborate with your clients to help them realize their vision for their ceremony, giving them final approval over the ceremony script. The opportunities to use ceremony to create connections among families, communities, and couples, whether for healing or celebration, are as varied as our Celebrants and the individuals we work with.

Celebrants serve an essential need today, and the expansion of the Celebrant movement here in the United State and Canada is a testament to their growing popularity. In 2017 New Jersey became the first state in the US to include civil wedding celebrants in its Marriage Act and CF&I is advocating for other states to follow. We know from several studies that an increasing number of people disconnecting from organized religion or do adhere to any spirituality. Interfaith, and multicultural families are now the very fabric of our society. Life-Cycle Celebrants® offer many alternatives to meet a variety of needs. We give people of all backgrounds, traditions, cultures, and faiths, as well as people who are Humanist, agnostic or atheist the opportunity to create ceremonies that best reflect the array of trials, tribulations, and triumphs that we all share as humans throughout our lives. Ceremony and ritual are part of the fabric of the human experience.

Being a Certified Life-Cycle Celebrant is a viable and satisfying profession. Our alumni enjoy their part-time or fulltime practice, along with the freedom to be their own boss and set their own schedule. Celebrants earn anywhere from \$500 - \$1500 per ceremony (and sometime more) and many officiate between 20 and 140 ceremonies a year. We have been in the business of educating Celebrants for 20 years. Our education program includes a robust and relevant marketing component to assist students in launching and establishing themselves as successful Life-Cycle Celebrants®. We offer an advanced marketing and business organizational course for alumni who are looking to take their practice to its most profitable and rewarding level. Parade Magazine, Money Magazine and CNN have also reported Celebrants to be a great career for job changers and encore career seekers as they approach retirement.

In this informational pamphlet, you will find an overview of our Life-Cycle Celebrant® training program, and the application process. Please contact me if you would like further information about our programs in Celebrancy Studies. We look forward to taking this life-changing journey together toward your new viable career as a Life-Cycle Celebrant®.

Sincerely, Elisa Chase
International Director, Celebrant Foundation & Institute
ElisaChase@celebrantinstitute.org

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What is a Certified Life-Cycle Celebrant®?

Life-Cycle Celebrants® are trained professionals who believe in the power and effectiveness of ceremony and ritual to guide us through life's changes and milestone moments. The Life-Cycle Celebrant's mission is to create a ceremony that reflects a client's beliefs, philosophy of life, and personality. The Celebrant comes to the table with no agenda; no preconceived notion of what the ceremony should or must look like. Instead, through careful interviewing and a set of well composed questions, the Celebrant elicits what is meaningful for each client. After a thorough client interview, we write, rewrite, rehearse, and perform ceremonies.

Life-Cycle Celebrants® come from all walks of life and a college degree is not a prerequisite. We are looking for highly-motivated individuals who have an interest in ceremony and ritual, public speaking experience, excellent writing abilities, organizational skills, computer proficiency, and a love of the arts and working with people. Foreign languages are a plus. Above all, the Celebrant candidate must be committed to the Life-Cycle Celebrant® philosophy: Creating personalized ceremonies for people of all beliefs and value systems.

Why Become a Life-Cycle Celebrant Certified by the Celebrant Institute?

We are proud that our enriching curriculum is considered the "Gold Standard of Study in Celebrancy." We are proud to be celebrating our **20th year** of dedication to celebrant learning. We offer a robust number of classes year-round, meaning you don't have to wait for us to meet your goals. We have a large staff of instructors who are all certified Life-Cycle Celebrants® trained right here at CF&I. Our faculty walk the walk and talk the talk.

We have 1500 graduates (and growing) on 5 continents and offer an engaging level of support post-graduation. But don't take it from us...hear what our graduates have to say about our programs:

"I looked around, and yeah there were some other options for this kind of training, but no one had the depth of experience or the caliber of staff like the Celebrant Foundation and Institute. I got so much more than I expected in terms of growth and accomplishment. Everyone at CF&I knows their stuff and much much more. So glad I chose the Celebrant Foundation and Institute" Class of 2019 Graduate

"Last night I finished reading the last of the documents for my Weddings course, and when I got to the end, I was filled with an overwhelming sense of gratitude. All I could think was, "Wow! These people sure are generous!" I can't believe how much all the celebrants who've gone before me have shared—not only scripts of their ceremonies, but their organizing tips, their brochures and marketing tips, and their fashion advice! It would

take me YEARS to accumulate this much wisdom. I feel very loved and supported – you so want me to succeed! Deciding to become certified through the Celebrant Foundation and Institute is decidedly one of the best investments I've ever made!" ~ Class of 2016 graduate

"It exceeded my expectations and I am grateful for the experience. It has expanded my understanding of ritual and ceremony and the role they can play in our individual, family and community lives to enhance our relationships and connections to one another, as well as increase our self-awareness." ~ Class of 2009 graduate

"I'm not only extremely excited to now be a practicing Celebrant, but incredibly CONFIDENT in my vocation – and it's because of the support of my classmates, instructor and the Celebrant Foundation. I honestly cannot thank you enough. I'm incredibly pleased with my investment." ~ Class of 2008 graduate

DISTANCED ZOOM BASED INSTRUCTOR LEAD TRAINING

Our classes are a blend of instructor lead and independent learning experiences. We teach weekly webinars on the popular Zoom platform. You will have access to all your materials in our online classroom and our classes do not require the purchase of any books or other resources except for 1 low-cost paperback book for our Funeral Certification course.

OUR TRAINING WORKS FOR EVERY ONE-SECULAR, NON-SECULAR, AND CIVIL CELEBRANTS

Our training and curriculum are intentionally secular. We have alumni that come from or serve clients who are from many different perspectives. Our training is applicable to all spiritualities, religions and cultures OR to individuals or groups who have no identified connections to these things. We do not require our students to learn about or agree to participate with any secular or non-secular group. Our training is accepted for application as a New Jersey Civil Celebrant, the Canadian International Metaphysical Ministry, the Universal Brotherhood Movement, and the American Humanist Society. We have alumni who are atheist, agnostic, Humanist, Buddhist, Hindu, spiritual but not religious, ordained Ministers, Rabbi's, Rabbinical students, Swami's, Imam's, Funeral Directors, and Wedding professionals. Our alumni come from a vast cross section of professions, from Teachers, therapists, coaches, social workers, Program and Project Managers, scientists, researchers, Architects, executives, managers, students, and people who are dedicated to raising or caring for their family and MORE, and we welcome everyone!

CF&I Course of Study-2 classes, 2 semesters

To become a *Certified Life-Cycle Celebrant*[®], students must complete two courses (Note: both courses **are included** in your tuition and available in English and French): Fundamentals of Celebrancy is a required prerequisite for all other courses offered at the Celebrant Foundation and Institute. It cannot be taken concurrently with other certification courses.

SEMESTER 1: FUNDAMENTALS OF CELEBRANCY – YOUR REQUIRED PREREQUISITE COURSE

All students are required to take Fundamentals of Celebrancy. In this nine-module class we will cover all the elements you need to create effective ceremony no matter which specialty course you select. Week by week, you'll learn Celebrant philosophy and history, ceremony structure, rites of passage theory, symbolism, storytelling, ceremonial public speaking, and introductory client relations.

Students will study and analyze the works of authors who provide the foundation of ritual theory, such as Rites of Passage by Arnold van Gennep, Deeply into the Bone by Ronald Grimes, The Power of Myth by Joseph Campbell, Rites of Passage: Celebrating Life's Changes by Kathleen Wall & Gary Ferguson, and The Art of Ritual by Renee Beck & Sydney Metrick.

Fundamentals of Celebrancy

Prerequisites: None

Topics Covered:

- History and Ideals of Celebrancy
- Ceremony Structure
- Rites of Passage Theory
- Arnold Van Gennep and Rites of Passage
- Joseph Campbell and the Hero's Journey
- Ronald Grimes and Ceremony Creation
- Symbolism
- Storytelling
- Ceremonial Public Speaking and Critical Thinking for Ceremonies
- Client Relationships and Interviewing

SEMESTER 2: YOUR CERTIFICATE COURSE OF CHOICE

Upon completion of your Fundamentals of Celebrancy course, each student will pick a certification concentration of their choice). Each "Certificate Course" is nine modules long and is taught through a combination of real-time weekly web conferencing classes, message board discussion, practical exercises, and culminates in a course-long assignment of writing an original ceremony or similar assignment.

THE CELEBRANT FOUNDATION & INSTITUTE OFFERS SIX CERTIFICATES:

- Wedding Celebrancy
- Funeral Celebrancy
- Ceremonies Across the Life-Cycle Celebrancy
- Business 360, a business, and marketing course for Celebrants (advanced course)
- Healing and Transition Celebrancy
- Master Lifecycle Celebrancy (advanced course offered annually, requires 3 years of experience as a certified Life-Cycle Celebrant®)

Wedding Celebrancy

Prerequisite: Fundamentals of Celebrancy

Ceremonies included: Weddings, Commitment Ceremonies, Vow Renewals, Engagements, and Anniversaries

Topics Covered:

- Legal Issues for Wedding Celebrants
- Wedding Ceremony Structure
- Client Relations, Interviewing, and Fee Setting
- Storytelling and Ceremony Writing

- Rituals for Weddings
- Case Studies: Personalized, Spiritual, Interfaith, and Same-Sex Weddings
- Managing Rehearsals and Performing Weddings
- Commitment Ceremonies
- Engagements, Vow Renewals, and Anniversaries
- Wedding Ceremony Writing Assignment
- Wedding Ceremony Observation Report
- Marketing for the Wedding Celebrant

Funeral Celebrancy

Prerequisite: Fundamentals of Celebrancy

Ceremonies included: Funerals, Memorials, Pet Funerals, End of Life Celebrations, Working with Pre-Need Clients, Ceremonies for Disposition of the Body, Home Funerals/Green Burials.

Selected text for the Funerals concentration: Remembering Well by Sarah York first, or second edition

Topics Covered:

- Funeral Ceremony Structure
- Ceremonies for Committal of the Body
- The Eulogy
- Interviewing Clients and Working with Families
- Case Studies: Personalized Funerals, Funerals for Traumatic Deaths
- Funeral Rituals
- Performing Funerals
- Working with the Funeral Industry
- Pet Funerals
- Funeral Ceremony Writing Assignment
- Funeral Ceremony Observation Report
- Marketing for the Funeral Celebrant

Ceremonies Across the Lifecycle

Prerequisite: Fundamentals of Celebrancy

Ceremonies included: Ceremonies for Expectant Parents, Baby Naming's & Welcoming's, Coming of Age, Milestone Birthdays, Graduations, Ceremonies for Homes, Personal Ritual, Men's and Women's Midlife Passages, Seasonal Ceremonies, Career Change, Retirement

Topics Covered:

- Becoming Parents: Ceremonies for Expectancy
- Becoming a Family: Ceremonies to Welcome Children
- Adolescent & Young Adult Coming of Age
- Coming Home: Ceremonies for Dwellings
- Milestone Birthdays
- Men's and Women's Midlife Passages (including Divorce)
- Career Change and Retirement
- Honoring the Seasons, Celebrating the Earth
- Interviewing Clients
- Ceremony Development and Performance
- Ceremony Writing Assignment

- Ceremony Observation Report
- Marketing

Upon the completion of any one (or more) of our Standard Courses, students may take any of our Advanced Courses:

Ceremonies for Healing and Transition

Prerequisite: Fundamentals of Celebrancy

Ceremonies included: Chronic and Life-Threatening Illnesses, Addiction and Recovery, Pregnancy Trauma and Infant Loss, Relationship Reclaiming, Divorce, Gender Identity and Transitions, Prisoner Re-Entry, Employment Transitions (layoffs, retirement, organizational changes), Sacred Dying and Bereavement, Community Healing for Shared Trauma. This course is only offered once per year.

Topics Covered:

- The Purpose and place for Ceremonies for Healing
- Setting Boundaries: The Different Roles of Therapist and Celebrant
- Healing from Illness
- Healing in Relationships: Ceremonies for Divorce and Recommitment
- Healing at Work: Job Loss and Healing in Organizations
- Personal Ritual for Difficult Transition such as Recovery or Trauma
- Community Ceremonies for loss and crisis
- Grieving and Loss
- Ceremonies for personal challenge or affirmation
- Marketing for Healing ceremonies

Business 360 (Business Development for Celebrants)

6 weekly classes offered at select times each year

INSTRUCTOR: Quadruple Certified Master Celebrant Elisa Chase, brings 20 plus years of business management and small business coaching to her near decade as a successful Celebrant. She is a course instructor, designer and the Program Manager for Academics at the Celebrant Foundation.

Prerequisite: CF&I Certified Celebrant. Minimum number of students: 3 Maximum number of students: 10

We invite you to listen to an Interview with Instructor Elisa Chase:

<https://drive.google.com/file/d/0BzaEOAH93hCgTjMtNkRXNIBhNWs/view?usp=sharing>

Business 360 is designed to help you gain control of your sales, marketing, and business organization. If you are new to self-employment, new to sales and marketing, new to soul-based selling, or just wanting to build momentum, there is an easier way. If you are anything like me, you want to feel good not only about what you are doing, but how you are doing it.

We love this course because it's built around the universal talents and skills that all Celebrants already have. Here's a fact that just may come as a surprise to you, Celebrants are positioned to succeed in today's business and social environments like very few other professional services across the board. This course will empower you and invigorate you.

ATTENDANCE POLICY

The Celebrant Foundation and Institute offers live, instructor lead training. We are a preferred and approved training academy for the New Jersey Civil Celebrant Designation, the American Humanist Society, the Canadian International Metaphysical Minister, and the Universal Brotherhood Movement. Regardless of your affiliation, our courses require your attendance. We allow 2 absences per semester. If there are mitigating circumstances that require a longer absence, our leadership team will do our best to work within reasonable accommodation OR students may always return anytime in the future without an additional administrative charge.

DOUBLE MAJORS: TAKING MORE THAN ONE CERTIFICATION AT A TIME

You may take two certificate courses simultaneously with approval of the Academic or International Director and payment of additional tuition for the second course. If you don't wish to double major, you may return in subsequent terms to take additional certificate courses. Additional courses cost \$1100.00 per course and can be added to existing payment plans.

All students MUST complete Fundamentals of Celebrancy before taking our certification courses. Fundamentals cannot be taken simultaneously with any other class.

Applying for Admission:

You may apply for admission easily using our online form here: [CFI APPLY NOW](#)

Before you launch the application process, you'll need:

- Your resume/CV or a statement that addresses any alternatives to professional pursuits (raising a family, working in a family business, just graduated, still in school etc.)
- A 500–2000-word personal statement on why you want to become a Celebrant at this time in your life

TUITION

Tuition for your Celebrancy certificate program includes Fundamentals of Celebrancy and your choice of one of our certificate programs: Weddings, Funerals or Ceremonies Across the Lifecycle or Ceremonies for Healing and Transition.

OUR PAYMENT PLANS

One-Payment (**total cost \$2400**)

Due upon enrollment, make your payment in full and take advantage of our lowest tuition price.

Two-Payment Plan (**total cost \$2500**)

You may pay in two equal installments of \$1,250 as follows:

- \$1250 due upon enrollment
- \$1250 due the month before your certificate class commences.

Multi-Monthly Payment Plan (**total cost \$2550**)

- \$425.00 due upon enrollment
- Five payments of \$425.00 due the 15th of each month you are in class.

PAYMENT METHODS:

We accept all major credit cards, including Visa, Mastercard, Am Ex and Discover and PayPal.

We currently do not accept personal checks.

ADDITIONAL CERTIFICATE COURSES

Fee's for additional certificate classes are \$1100 (US) and the cost can be prorated into your monthly payment plan. Biz 360 has a sliding tuition rate based on the number of sessions included in the course at the time it is offered. During the year we may also offer mini courses related to topics of interest- tuition for mini courses will be announced when they are made available. Additional course discounts are offered to members of our Alumni Association (available AFTER graduation).

ADDITIONAL COSTS

Students are required, during study, to arrange and pay all fees for a qualified professional vocal evaluator to assess their public speaking and presentation abilities (generally cost for this assessment is less than \$125.00). Most of our classes do not require the purchase of books, and if a book is required every effort will be made to utilize readily available texts with low cost purchase options through Amazon.com and major retailers. The majority of study materials are included in tuition and downloadable from the Institute's web site. You are not required to purchase anything from the Celebrant Foundation and Institute at any time.

SCHOLARSHIP, GRANTS AND FINANCIAL AID

As a 501c3 organization, our programs do not qualify for Federal Tuition Assistance. We are not affiliated with any grant or loan programs and do not offer Financial Aid or scholarships. We offer liberal payment plans to the best of our ability.

REFUNDS AND WITHDRAWALS

Notices of withdrawal from the program must be made in writing (via email) to the International Director, Elisa Chase. elisachase@celebrantinstitute.org. Students may defer their studies and keep any tuition already paid on file as a credit toward future courses within 18 calendar months. Refunds of tuition paid are available according to the following schedule:

Refund Schedule

- Withdrawal before access to course materials: Full refund less \$150.00 USD administrative fee
- Withdrawal on or before Class 1. Full refund less \$425.00 USD
- After Class 1: No refunds, tuition due in full.
- Refund requests must be done by email to the International Director, ElisaChase@Celebrantinstitute.org

Life-Cycle Celebrant™ Code of Ethics

- To maintain a professional standard of service to the public.
- To serve each client/honoree with respect, sensitivity, and professionalism and to provide all services in a timely manner.

- To ensure that clients/honorees have complete choice of and final say over their ceremonies, and that the Celebrant's personal beliefs are immaterial to this process. To encourage clients in choosing and/or approving a ceremony that is satisfying to them.
- To respectfully provide a ceremony that is as accurate as possible in all respects, including the pronunciation of the names of people, places, and things.
- To meet the client/honoree for a no-obligation interview to discuss services prior to engagement.
- To provide unlimited consultation to clients while creating their ceremony.
- To conduct a rehearsal when necessary to the ceremony.
- To perform the ceremony in a professional, prepared, and appropriate manner.
- To gift the client/honoree a keepsake gift of their ceremony in a printed OR electronic format at the request of the client.
- To provide a service that recognizes the unique personalities of your clients, being sensitive to their needs, wishes, values, philosophical and spiritual beliefs, and cultural backgrounds.
- Not to discriminate based on gender, race, religion, philosophy of life, ethnicity, national origin, age, disability, or sexual orientation.
- To observe the copyrights of our course material and refrain from distributing course material to any and all third parties without express written permission from the International Director or our corporate legal counsel, and to refrain from using our course material in anyway that violates US copyright laws.

Notice of Non-Discrimination Admissions Policy

The Celebrant Foundation & Institute is a non-profit 501(c)(3) charitable organization. The school admits students of any race, gender, sexual orientation, religion, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate based on race, gender, religion, sexual orientation, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and other school-administered programs.

Computer Requirements for the Online Features of the Course

This is a computer-based course, using an online classroom, message boards, and a webinar system for your weekly real-time classes.

ZOOM WEBINAR REQUIREMENTS

What is a Webinar? Attending a webinar class simply means that via the computer, we can all see the same computer screen, hear everyone through your computer or headset, see each other using our webcam's (optional for all students) and talk to everyone via your computer, head seat microphone or the telephone. You do NOT need a webcam, but it is highly recommended, as our classes are video enabled and encourage class contributions, which is easier when your instructor can see you. The software we use for our webinar classes is called Zoom®

You will need:

Windows Operating system Windows 8 Windows 7 Windows Vista Windows XP Windows 2003 Server Mozilla® Firefox® 4.0 or newer Google Chrome™ 5.0 or newer	Processor 2.4GHz or more RAM 2GB or more Internet DSL or better Bandwidth 700Kbps or more for simultaneous screen sharing, video, and audio conferencing Browser Internet Explorer® 7.0 or newer
Mac Operating system Mac OS® X 10.6 (Snow Leopard®) Mac OS® X 10.7 (Lion®) Mac OS® X 10.8 (Mountain Lion®) Processor 2.4GHz Intel processor (Core 2 Duo) RAM 1GB	Internet DSL or better Bandwidth 700Kbps or more for simultaneous screen sharing, video, and audio conferencing Browser Safari™ 3.0 or newer Mozilla® Firefox® 4.0 or newer Google Chrome™ 5.0 or newer

What equipment do I need to use Zoom?

Windows or Mac computer, you Internet connection (broadband is best). You may need a cell phone or land line to call into the classroom if you do not have a microphone enabled laptop or computer. Most people just call right in from their computing device and do not need a phone line.

INTERNET BROWSER AND CONNECTIVITY REQUIREMENTS

To use the features of the online classroom, you should access it with the most recent Google Chrome, Internet Explorer, or Firefox/Mozilla internet browser, or Safari for Mac-based students. These browsers can be downloaded or upgraded for free by visiting the web pages below and following the instructions

- Firefox (from Mozilla) <http://www.mozilla.com/en-US/firefox/>
- Google Chrome www.google.com/chrome
- Internet Explorer <http://www.microsoft.com/windows/downloads/ie/getitnow.mspx>

A dedicated internet (preferably Broadband) is required. Taking class in a public space is difficult since our classes are interactive and participatory.

If you have any questions or requests, feel free to reach out to us at (973) 746 1792 or contact ElisaChase@celebrantinstitute.org

ABOUT MS WORD AND GOOGLE DOCS

At this time, the Celebrant Foundation and Institute does not support, and most of our instructors cannot access Google Docs. Our current standard for document submission requires MS Word.

Contacting Us

If you have any questions at all, please feel free to contact our office at 976-746-1792. We are open from 9-6pm Monday – Friday Eastern Standard Time. You can also reach out by email to elisachase@celebrantinstitute.org.

We look forward to seeing you in class!

